

Sands Township / regular meeting 7:00 PM
Sands Township Office Complex
October 8, 2024

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Public Comment: (Limit of 3 min max per individual) State name when making public comments.
4. Agenda
5. Consent Agenda:
 - a. Minutes
 1. September 10, 2024 (Regular Meeting)
 - b. Financial Reports
 1. Treasurer's Report
 2. Accounts Payable / General Ledger
 3. Budget Reports
 - c. Department/Committee Reports
 1. Fire –
 2. Sanitation / MCSWMA chair report
 3. Zoning -
 4. Commission of Aging –
 5. Recreation Committee -
 - d. Correspondence:
 - 1.
 - e. Miscellaneous:
 - 1.
6. Treasurer's Report
7. Clerk's Report
 - a. Scrap Tire Grants
 - b. Michigan Earned Sick Time Act & Minimum Wage Laws
 - c. Audit Update
8. Supervisor's Report
 - a. Electronics Recycling
 - b. 425 Agreement with Marquette Township
 - c. Pelissier Lake Drainage
 - d. Well Testing
 - e. Garbage Truck Update
 - f. MCSWMA Interns
 - g. Blueberry Ridge Warming Hut
 - h. Savion Solar Project
 - i. BLP Project
9. **Old Business**
 - a. Strawberry Lake Update
 - b. Property Cleanup Update (Zoning)
 - c. Dog Ordinance Amendment 24-04-01 (No Update)
10. **New Business**
 - a. Gym Acoustic Paneling
 - b. EMS Standard Operating Procedures (Update)
 - c. Resolution 10022024 – Final Adoption of Recreation Plan
11. Public Comment: (Limit of 3 min max per individual).
12. Adjournment

10/02/24
Cash Basis

SANDS TOWNSHIP
General Ledger
As of September 30, 2024

Type	Date	Num	Name	Memo	Split	Paid Amount
CHECKING- FUNDS						
G00001A · GENERAL- Range Bank #8737603						
Check	09/04/2024	39028	MQT COUNTY SO...	Inv #5499	-SPLIT-	-11,161.76
Check	09/04/2024	39029	FERRELL GAS	Account #53...	P751921 · HE...	-100.00
Check	09/04/2024	39030	Michigan Associatio...	Sands Towns...	F336956 · MI...	-40.00
Check	09/04/2024	39031	DEL'S SEPTIC SE...	Inv #108743	-SPLIT-	-624.90
Check	09/04/2024	39032	VISA	acct ending 8...	-SPLIT-	-1,782.89
Check	09/04/2024	39033	Kwik Trip Inc.	Account #52...	-SPLIT-	-612.03
Check	09/04/2024	39034	NORTHSTAR EAP	Inv #3607	G270724 · EA...	-459.00
Liability Check	09/04/2024	9042...	RANGE BANK	38-2056713	-SPLIT-	-4,418.44
Check	09/11/2024	39035	CHARTER - Fire H...	Account #00...	G337850 · TE...	-99.38
Check	09/11/2024	39036	CHARTER - Station 1	Account #00...	-SPLIT-	-29.39
Check	09/11/2024	39037	CHARTER - Office	005109701	G265850 · PH...	-228.75
Check	09/11/2024	39038	NORTH COUNTRY...	Inv #181023 ...	-SPLIT-	-600.00
Check	09/11/2024	39039	Aimee Robertson	Deposit Refund	G00255A · PA...	-75.00
Check	09/11/2024	39040	MHR BILLING	Inv #4750	G651956 · MI...	-40.00
Check	09/11/2024	39041	CROSSROADS TR...	Statement #7...	-SPLIT-	-838.37
Check	09/16/2024	39042	U.P. Truck Center, I...	2025 Wester...	G528970 · CA...	-124,495.00
Check	09/16/2024	39043	Diamond House Int...	Inv #13967	F336956 · MI...	-1,385.49
Check	09/16/2024	39044	PRIME SPECIALT...	Inv # 3478	P751930 · RE...	-1,254.56
Check	09/16/2024	39045	MQT BOARD OF LI...		-SPLIT-	-1,189.90
Check	09/16/2024	39046	SANDS TWP CEM...	Sec 73, Lot 1...	G966999 · TR...	-25.00
Check	09/20/2024	39047	THE MINING JOUR...	Statement 08...	-SPLIT-	-726.00
Check	09/20/2024	39048	GUARDIAN PEST ...	Rodent pest ...	-SPLIT-	-327.00
Check	09/20/2024	39049	Great Lakes Hose ...	Inv #124484 ...	F336775 · MA...	-391.00
Check	09/20/2024	39050	SEMCO ENERGY ...	Accts 024798...	-SPLIT-	-66.82
Check	09/20/2024	39051	MENARDS	Acct #35100...	-SPLIT-	-32.01
Check	09/20/2024	39052	O'DEA, NORDEEN ...	Inv #17602, ...	G266801 · AT...	-325.50
Check	09/20/2024	39053	SANDS TWP CEM...	Sec 88, Lot 5...	G966999 · TR...	-25.00
Paycheck	09/25/2024	39054	BLAKSMITH, ZAC...		-SPLIT-	-62.79
Paycheck	09/25/2024	39055	BRAUER, SHELLE...		-SPLIT-	-68.50
Paycheck	09/25/2024	39056	BUSHONG, CORY		-SPLIT-	-71.80
Paycheck	09/25/2024	39090	CONTOIS, CAROL M		-SPLIT-	-191.45
Paycheck	09/25/2024	39091	CONTOIS, KENNE...		-SPLIT-	-740.20
Paycheck	09/25/2024	39057	GLASS, WARD J.		-SPLIT-	-1,134.64
Paycheck	09/25/2024	39058	GLEASON, JAMES...		-SPLIT-	-710.93
Paycheck	09/25/2024	39059	GLEASON, MICHA...		-SPLIT-	-153.62
Paycheck	09/25/2024	39060	Herman, Ashley		-SPLIT-	-269.94
Paycheck	09/25/2024	39061	Hogan, Lawrence J.		-SPLIT-	-539.85
Paycheck	09/25/2024	39062	KALLIO, DAVID L.		-SPLIT-	-385.57
Paycheck	09/25/2024	39063	KERKELA, CAROL...		-SPLIT-	-1,905.48
Paycheck	09/25/2024	39064	Kransi, Barbra		-SPLIT-	-1,863.34
Paycheck	09/25/2024	39065	LAJEWSKI-PEARS...		-SPLIT-	-68.50
Paycheck	09/25/2024	39066	Ledford, James P		-SPLIT-	-617.42
Paycheck	09/25/2024	39067	LINSMEIER, ANDR...		-SPLIT-	-247.05
Paycheck	09/25/2024	39068	MAGER, PATRICK ...		-SPLIT-	-520.82
Paycheck	09/25/2024	39069	NELSON, LYN L.		-SPLIT-	-460.05
Paycheck	09/25/2024	39070	ORCHARD, GREG		-SPLIT-	-276.50
Paycheck	09/25/2024	39071	PERALA, MATTHE...		-SPLIT-	-65.82
Paycheck	09/25/2024	39072	REEVS, TIMOTHY C.		-SPLIT-	-239.89
Paycheck	09/25/2024	39073	ROBERTS, PAMEL...		-SPLIT-	-346.95
Paycheck	09/25/2024	39074	ROSADO, FRANCI...		-SPLIT-	-353.80
Paycheck	09/25/2024	39075	SCHWEMIN, RAN...		-SPLIT-	-97.28
Paycheck	09/25/2024	39076	SICOTTE, ANDRE...		-SPLIT-	-403.67
Paycheck	09/25/2024	39077	SLEETER, TERRY ...		-SPLIT-	-366.32
Paycheck	09/25/2024	39078	SUNDELL, SUZAN...		-SPLIT-	-68.50
Paycheck	09/25/2024	39079	TERVO, RONALD C.		-SPLIT-	-433.25
Paycheck	09/25/2024	39080	Tschirgi, Charter B		-SPLIT-	-20.94
Paycheck	09/25/2024	39081	WAHLSTROM, TH...		-SPLIT-	-833.73
Paycheck	09/25/2024	39082	WALCH, DARLENE...		-SPLIT-	-1,924.67
Paycheck	09/25/2024	39083	Waltz, Jonathan T		-SPLIT-	-155.88
Paycheck	09/25/2024	39084	Weinhold, Jonathan		-SPLIT-	-494.56
Paycheck	09/25/2024	39085	WONCH, JAMIN P		-SPLIT-	-331.42
Paycheck	09/25/2024	39086	YELLE, ANGELA L.		-SPLIT-	-188.39
Paycheck	09/25/2024	39087	YELLE, JUSTIN M.		-SPLIT-	-404.17
Paycheck	09/25/2024	39088	YELLE, LEE E.		-SPLIT-	-1,828.72
Paycheck	09/25/2024	39089	YELLE, RANDALL L.		-SPLIT-	-1,192.26
Paycheck	09/25/2024	39092	KOSA, WILLIAM L.		-SPLIT-	-119.07

Type	Date	Num	Name	Memo	Split	Paid Amount
Check	09/26/2024	39093	NMU Foundation	SHINE Recy...	G530779 · Ele...	-2,000.00
Check	09/26/2024	39094	AT&T Mobility	Acct #28730...	G651850 · TE...	-44.56
Check	09/26/2024	39095	MQT BOARD OF LI...		-SPLIT-	-78.44
Check	09/26/2024	39096	Darcey Lucas	deposit refund	G00255A · PA...	-75.00
Check	09/26/2024	39097	NORTH COUNTRY...	Inv #181601	-SPLIT-	-400.00
Check	09/26/2024	39098	Marquette County T...	Inv 00007231	F336740 · OP...	-275.00
Check	09/26/2024	39099	POMASL FIRE EQ...	Inv #97910, 9...	-SPLIT-	-2,751.10
Check	09/30/2024	9302...	RANGE BANK		G267956 · MI...	-36.50
Total G00001A · GENERAL- Range Bank #8737603						-177,171.53
TA0001A · TRUST & AGENCY						
Total TA0001A · TRUST & AGENCY						
Total CHECKING- FUNDS						-177,171.53
CHECKING-FUNDS						
R00001A · ROAD MILLAGE-#01388348496 HUNTI						
Total R00001A · ROAD MILLAGE-#01388348496 HUNTI						
T00001A · TAX COLLECTIONS-#8737801						
Check	09/20/2024	4016	MQT COUNTY TR...	Summer 202...	-SPLIT-	-577,098.10
Check	09/20/2024	4017	MQT ALGER RESA	Summer 202...	-SPLIT-	-191,231.81
Check	09/20/2024	4018	SANDS TOWNSHIP	Summer 202...	-SPLIT-	-7,673.41
Check	09/20/2024	4019	Honor Credit Union	Refund of Ta...	T0275A · DUE...	-2,038.92
Check	09/30/2024	4020	PETER WHITE LIB...	2024 BOR P...	T0223 · DUE ...	-22.61
Check	09/30/2024	4021	SANDS TWP ROA...	2024 BOR P...	T0220 · DUE ...	-39.79
Check	09/30/2024	4022	SANDS TOWNSHIP	VOID: 2024 ...	-SPLIT-	0.00
Check	09/30/2024	4023	SANDS TOWNSHIP	2024 BOR P...	-SPLIT-	-108.25
Total T00001A · TAX COLLECTIONS-#8737801						-778,212.89
Total CHECKING-FUNDS						-778,212.89
TOTAL						-955,384.42

SANDS TOWNSHIP

GENERAL FUND BUDGET VS ACTUAL

April 1, 2024 through March 31, 2025

	September 2024	Apr '24 - Mar '25	Budget	\$ Over Budget	% of Budget
GENERAL FUND REVENUE #101					
GENERAL CFR	0.00	479.22	3,400.00	-2,920.78	14.1%
GENERAL CHGS FOR SVCS	6,455.30	35,547.60	60,000.00	-24,452.40	59.25%
GENERAL INTEREST & RENTALS	3,047.22	34,571.95	50,000.00	-15,428.05	69.14%
GENERAL MISC	224.75	3,680.23	65,000.00	-61,319.77	5.66%
GENERAL PEN, INT & FEES	11,202.25	18,349.75	37,500.00	-19,150.25	48.93%
GENERAL TAXES	0.00	11,186.18	248,791.00	-237,604.82	4.5%
CONTRIBUTIONS FROM LOCAL UNITS	0.00	0.00	55,000.00	-55,000.00	0.0%
LICENSES & PERMITS	70.00	5,730.00	11,000.00	-5,270.00	52.09%
PYMNT IN LIEU OF TAXES	0.00	0.00	5,500.00	-5,500.00	0.0%
STATE SHARED REVENUE	0.00	133,940.65	377,319.00	-243,378.35	35.5%
TRLR FEES	0.00	117.00	215.00	-98.00	54.42%
Total Income	20,999.52	243,602.58	913,725.00	-670,122.42	26.66%
Expense					
ACCOUNTING	0.00	6,400.00	11,655.00	-5,255.00	54.91%
AMBULANCE	766.63	8,882.30	19,000.00	-10,117.70	46.75%
AQUIFER	0.00	1,000.00	2,100.00	-1,100.00	47.62%
ASSESSOR	0.00	10,000.00	25,250.00	-15,250.00	39.6%
ATTORNEY	325.50	3,190.16	12,600.00	-9,409.84	25.32%
BOARD OF REVIEW	0.00	296.68	2,500.00	-2,203.32	11.87%
BUILDING & GROUNDS	394.38	33,947.55	53,250.00	-19,302.45	63.75%
CEMETERY	536.99	1,699.68	6,331.00	-4,631.32	26.85%
CLERK	3,290.28	18,369.27	33,473.00	-15,103.73	54.88%
CONTINGENCY	0.00	0.00	11,790.00	-11,790.00	0.0%
ELECTIONS	89.51	4,481.10	12,000.00	-7,518.90	37.34%
FIRE DEPT #1	5,113.12	14,725.96	37,050.00	-22,324.04	39.75%
FIRE DEPT #2	196.62	1,440.25	8,000.00	-6,559.75	18.0%
LEGISLATIVE	1,870.78	12,998.55	20,502.00	-7,503.45	63.4%
LIBRARY	0.00	0.00	425.00	-425.00	0.0%
OFFICE OPERATIONS	2,245.96	14,462.54	31,255.00	-16,792.46	46.27%
PARKS & RECREATION	890.19	7,094.99	20,000.00	-12,905.01	35.48%
SANITATION	134,298.64	180,267.04	360,000.00	-179,732.96	50.07%
PUBLIC WORKS	755.25	5,085.63	9,475.00	-4,389.37	53.67%
SUPERVISOR	2,117.00	12,738.67	30,882.00	-18,143.33	41.25%
TOWNSHIP FICA	1,804.78	9,887.95	19,336.00	-9,448.05	51.14%
TRANSFER TO OTHER FUNDS	50.00	150.00	10,000.00	-9,850.00	1.5%
RECYCLING	2,758.46	13,590.42	32,000.00	-18,409.58	42.47%
TRANSFER STATION	770.77	5,909.31	21,318.00	-15,408.69	27.72%
TREASURER	3,017.93	16,604.88	38,378.00	-21,773.12	43.27%
HUMAN RESOURCES	459.00	918.00	1,989.00	-1,071.00	46.15%
TWP INSURANCE	0.00	26,068.64	27,586.00	-1,517.36	94.5%
ZONING	1,764.89	10,703.22	25,858.00	-15,154.78	41.39%
Total Expense	163,516.68	420,912.79	884,003.00	-463,090.21	47.61%
Net Income	-142,517.16	-177,310.21	29,722.00	-207,032.21	-596.56%
Unadjusted FUND BALANCE AS OF APRIL 1, 2024		\$2,568,195.34			
FUND BALANCE AS OF 10/03/2024		\$2,390,885.13			

SANDS TOWNSHIP

RESTRICTED FUNDS BUDGETS VS ACTUAL

April 1, 2024 through March 31, 2025

	August 2024	Apr '24 - Mar '25	Budget	\$ Over Budget	
Income					
AMBULANCE REVENUE #210					
A000402 · PROPR TAXES	0.00	0.00	54,560.53	-54,560.53	
A000411 · DELINQU TAXES	0.00	1,603.53	0.00	1,603.53	
A000445 · PENALTIES & INT ON TAXES	0.00	0.00			
A000432 · PILT TAXES	0.00	0.00			
A000429 · COMMERC FOREST RESV	0.00	105.09	0.00	105.09	
A000664 · INTRST INCOME	407.72	10,422.83	0.00	10,422.83	
Total AMBULANCE REVENUE #210	407.72	12,131.45	54,560.53	-42,429.08	
Total Income	407.72	12,131.45	54,560.53	-42,429.08	22.24%
Expense					
A651740 · OPERATING SUPPLY	0.00	956.81	0.00	956.81	
A651969 · MISCELLANEOUS	0.00	0.00			
AMBULANCE FUND - Other	0.00	0.00	304,560.53	-304,560.53	
Total Expense	0.00	956.81	304,560.53	-303,603.72	0.31%
Net Income	407.72	11,174.64	-250,000.00	261,174.64	
Fund Balance as of April 1, 2024		\$ 698,126.37			
Unadjusted FUND BALANCE AS OF 10/03/2024		\$ 709,301.01			

Income					
FIRE REVENUE #206					
F000539 · STATE GRANTS	0.00	0.00			
F000402 · PROP TAXES	0.00	0.00	109,196.33	-109,196.33	
F000411 · DELINQU TAXES	0.00	3,209.77	0.00	0.00	
F000429 · COMMERCIAL FOREST RES	0.00	210.33	0.00	210.33	
F000445 · PENALTIES & INT ON TAXES	0.00	0.00			
F000432 · PILT TAXES	0.00	0.00			
F000664 · INTEREST INC	339.61	2,892.16	0.00	0.00	
F000671 · MISCELLANEOUS-F	0.00	1,000.00	0.00	1,000.00	
Total Income	339.61	7,312.26	109,196.33	-101,884.07	6.7%
Expense					
F336740 · OPERATING SUPPLIES	294.28	1,869.00	0.00	1,869.00	
F336775 · MAINTENANCE & REPAIR	3,245.35	8,080.02	0.00	8,080.02	
F336850 · COMMUNICATIONS	0.00	17,133.67	0.00	17,133.67	
F336956 · MISCELLANEOUS	1,425.49	1,425.49			
F336970 · CAPITAL OUTLAY-F	0.00				
FIRE FUND - Other	0.00	0.00	109,196.33	-109,196.33	
Total Expense	4,965.12	28,508.18	109,196.33	-80,688.15	26.11%
Net Income	-4,625.51	-21,195.92	0.00	-21,195.92	
Fund Balance as of April 1, 2024		\$ 291,669.82			
Unadjusted FUND BALANCE AS OF 10/03/2024		\$ 270,473.90			

SANDS TOWNSHIP

RESTRICTED FUNDS BUDGETS VS ACTUAL

April 1, 2024 through March 31, 2025

	August 2024	Apr '24 - Mar '25	Budget	\$ Over Budget	
PARKS/ REC REVENUE #208					
PR00402 · PROP TAXES	0.00	0.00	58,813.46	-58,813.46	
PR00411 · DELINQU TAXES	0.00	0.00	0.00	0.00	
PR00429 · COMMERCIAL FOREST RES	0.00	0.00	0.00	0.00	
P000445 · PENALTIES & INT ON TAXES	0.00	0.00			
P000432 · PILT TAXES	0.00	0.00			
PR00664 · INTEREST INC	41.66	5,652.16	0.00	5,652.16	
PR00671 · MISCELLANEOUS-PR	0.00	0.00			
Total Income	41.66	5,652.16	58,813.46	-53,161.30	9.61%
P751775 · SUPPLIES	60.18	4,601.02	0.00	4,601.02	
P751777 · EQUIPMENT RENTAL	174.90	964.15	0.00	964.15	
P751920 · ELECTRICITY	93.90	559.75	0.00	559.75	
P751921 · HEAT	107.99	293.78	0.00	293.78	
P751930 · REPAIRS	1,254.56	3,321.81	0.00	3,321.81	
P751956 · MISCELLANEOUS	629.50	3,521.97	0.00	3,521.97	
P751970 · CAPITAL OUTLAY	0.00	0.00			
PARKS & REC FUND - Other	0.00	0.00	58,813.46	-58,813.46	
Total PARKS & REC FUND	2,321.03	13,262.48	58,813.46	-45,550.98	22.55%
Total Expense	2,321.03	13,262.48	58,813.46	-45,550.98	22.55%
Net Income	-2,279.37	-7,610.32	0.00	-7,610.32	
Fund Balance as of April 1, 2024		\$ 340,264.93			
Unadjusted FUND BALANCE AS OF 10/03/2024		\$ 332,654.61			
ROAD REVENUE #203					
R000402 · PROPERTY TAX	0.00	0.00	218,480.49	-218,480.49	
R000411 · DELINQU TAXES	0.00	6,422.59	0.00	0.00	
R000432 · PILT TAXES	0.00	0.00			
R000429 · COMM FOREST RESERVE	0.00	420.84	0.00	420.84	
R000699 · TRANSFER FROM OTHER FUNDS	0.00	0.00			
R000664 · INTEREST INCOME	89.22	10,154.29			
R000445 · PENALTIES & INT ON TAXES	0.00	0.00	0.00	0.00	
Total ROAD REVENUE #203	89.22	16,997.72	218,480.49	-201,482.77	7.78%
Gross Profit					
ROAD MILLAGE	0.00	0.00	0.00	0.00	
R446956 · MISCELLANEOUS	0.00	0.00			
R446970 · CAPITAL OUTLAY	0.00	62,455.87	218,480.49	-156,024.62	
Total ROAD MILLAGE Expenses	0.00	62,455.87	218,480.49	-156,024.62	28.59%
Net Income	89.22	-45,458.15	0.00	-45,458.15	
Fund Balance as of April 1, 2024		\$ 836,303.37			
Unadjusted FUND BALANCE AS OF 10/03/2024		\$ 790,845.22			

SANDS TOWNSHIP

RESTRICTED FUNDS BUDGETS VS ACTUAL

April 1, 2024 through March 31, 2025

	August 2024	Apr '24 - Mar '25	Budget	\$ Over Budget	
SANITATION REVENUE #226					
S000402 · PROP TAXES	0.00	0.00	125,455.35	-125,455.35	
S000411 · DELINQU TAXES	0.00	3,687.97	0.00	0.00	
S000432 · PILT TAXES	0.00	0.00			
S000429 · COMMERCIAL FOREST ACT	0.00	241.65	0.00	241.65	
S000445 · PENALTIES & INT ON TAXES	0.00	0.00			
S000699 · TRANSFER FROM OTHER FUNDS	0.00	0.00			
S000664 · INTEREST INCOME	178.03	1,213.52	0.00	1,213.52	
Total Income	178.03	5,143.14	125,455.35	-120,312.21	4.1%
Expense					
S528715 · DUMPING	5,578.03	33,645.72	0.00	33,645.72	
S528751 · GAS/OIL	574.76	3,642.40	0.00	3,642.40	
S528775 · REPAIRS	838.37	10,305.09	0.00	10,305.09	
S528776 · SUPPLIES	202.02	218.37			
S528955 · MISCELLANEOUS	118.34	1,110.31	0.00	1,110.31	
S528999 · TRANSFER TO OTHER FUNDS	0.00		0.00	0.00	
SANITATION FUND - Other	0.00	0.00	125,455.35	-125,455.35	
Total SANITATION FUND	7,311.52	48,921.89	125,455.35	-76,533.46	39.0%
Total Expense	7,311.52	48,921.89	125,455.35	-76,533.46	
Net Income	-7,133.49	-43,778.75	0.00	-43,778.75	
Fund Balance as of April 1, 2024		\$ 80,261.82			
Unadjusted FUND BALANCE AS OF 10/03/2024		\$ 36,483.07			